

Sponsorship letter for events template

Date

Name

Organization

Street

City, State ZIP

Dear [Company Name],

At [Nonprofit Name], we've served [demographic] in the [Community Name] area for over [number] years. This [season or time period], we're aiming to raise [amount] to fund [project].

On [date], we are planning to host a [type] fundraising event. At this event, we would [event activity] and raise money by [fundraising method].

However, we think our efforts would go even farther with [Company Name] as our official corporate sponsor.

In this role, your business would provide [service or donation amount], and in turn, we would promote your company as the event's official sponsor.

Alternatively, your team could provide [service or donation amount] in your role as our sponsor.

With [Company Name] by our side at this upcoming event, we're sure to achieve this season's fundraising goal and serve [Community Name] well.

If your company is interested in being our official event sponsor, please reach out to us at [contact information]. We can't wait to hear back!

Sincerely, [or With warm regards,]

Signature of a leader in the organization

Typed name of organizational leader